**Mesa Academy**

**PTO Meeting Minutes**

**September 11, 2023**

**Welcome**

A motion was made by Alyson at 6:30pm to call the meeting to order.

In attendance were Alyson, Emily, Lyndsay, Brooke, Tiffany, Brook and Ms. Sandoval.

Previous Meeting Notes

Brooke shared and reviewed the meeting notes from August 14, 2023.

A motion was made by Lyndsay to approve the meeting notes. I was seconded by Tiffany. The meeting notes were approved unanimously.

**Treasurer’s Report**

Emily shared and reviewed the monthly financial statements and budget report for August. Per Emily August was light, but brought in $1022 in spirit shirt sales. It was noted that we did not lose any money on the presale shirts that we did for the first time this year.

It was mentioned that we do need to pay for the PTO website that is through Go Daddy.

We have $5000 for academy equipment upgrades in the budget. We are looking into using this money to purchase a portable sound system for the school and a volleyball net.

As a side note - It was also noted that there are still a few extra spirit shirts if parents ask. It was brought up that a list should be made so we easily know what is available. It also needs to be posted for parents that they will be able to order spirit shirts again October 16-20.

A motion was made by Brooke to approve the treasurer’s report. It was seconded by Lyndsay. The treasurer’s report was approved unanimously.

**Event – Pie & Bingo**

The sign-up sheet for volunteers for the event has been sent out and posted. There will be a text sent out to parents letting them know to check their email for information. Then have Principal Wilfert send out an email reminder as well.

What else do we need?

It was asked if there was a need to help come up with prizes. It was noted that the prizes were all being taken care of.

There was an idea brought up of the possibility of doing a pie a teacher at the event. Ms. Sandoval said she would look into teachers who would be willing to participate in that event. Ms. Sandoval also let the PTO know that the NJHS students will be volunteering to help during the event.

Chris volunteered to call out the numbers during the event.

Brooke let the PTO know she talked to Piefection, and they will be donating two pies for the event.

Alyson will be checking to see if we still have bingo cards and markers from last years event.

The overall budget for the event is $500.

The question of what beverages to provide was brought up. It was decided that water bottles will be provided at the event. Alyson was going to look into the possibility of someone donating coffee. It was also brought up that whipped cream should be added to the signup list as a donation.

**Fundraising Fun Run – October 25th**

Stereo System

Chris requested that the PTO purchase a portable sound system. It would be a sound system that we could use outside or inside. The fun run would be an event we could use the sound system at. It would be $1000 for the sound system that Chris suggested.

Principal Wilfert requested using the money from the fun run to purchase a new sound system for the MPR. It was brought up that the district should be able to fix the sound system in the MPR. This issue was going to be looked into.

Volunteers

Lyndsay asked for volunteers for the fun run both in the PTO newsletter and on the PTO website.

Alyson will ask Keely to send out an email to the parents who signed up to volunteer with the PTO at the beginning of the year to see if there is interest in helping with the fun run.

There will be a need for volunteers the day of the event to count the laps. An idea was to ask each teacher to get two parents to volunteer per class.

Other Information for fun run

An idea was brought up to have an assembly during the registration time during the student’s lunch hours to explain what the fun run is about, and what the money raised would be used for. There is a possibility of using the fundraising money for a gaga ball pit. That would be something to inform the students of during the pep assembly to get the excited for the event, and raising money.

Wednesday October 4th there will be a quick meeting with the teachers to go over the logistics to the fun run. Alyson and Chris will be attending that meeting to talk to the teachers. It was decided to combine that meeting with the teacher luncheon. It was decided that pizza will be provided at the teacher luncheon. There is a budget of $200 for the lunch, and details need to be finalized with Principal Wilfert.

Chris will be providing teachers with a flyer for the meeting on the 4th and also for the 17th when donations start.

Donations for the fun run will be accepted October 17th through the 25th.

The topic of laps and which time period and teacher the student’s laps will be counted toward. Parent volunteers will be needed to count the laps. The idea was brought up that parents could use a marker to mark the student’s hand as they complete a lap. The idea of having the teachers add the laps to their homeroom count during their prep was brought up.

There will need to be markers, tables and a spreadsheet available for volunteers during the event.

The subject of when students will run was brought up. After brainstorming the idea, it was decided that mixed grade classes should run by class period. The teacher can take the whole class out and have students not participating cheer those that are, or keep those not participating inside and do an activity with them while other students run.

The schedule for the fun run would look as follows:

1st hour – set up for the run

2nd hour – 8th grade class runs

3rd hour – 7th grade class runs

4th hour – 6th grade class runs

Wheel – 5th grade class runs (6th period)

Wheel – 4th grade class runs (7th period)

8th hour – clean up from the run

It was brought up that the fundraising goal should be to raise enough money to get a gaga ball pit for the school. The idea was that they students would be excited about that idea, and more willing to try and get donations.

**Close**

A motion was made by Lyndsay to adjourn the meeting at 7:52pm. It was seconded by Alyson. Meeting was adjourned.